

**HEaTED North East Regional Network Meeting**

**Date**: Tuesday 27 March 2012, 10:00am – 3:00pm

**Venue:**  Newcastle University, Howden Room, King George VI Building, Queen Victoria Road, Newcastle upon Tyne.

**Audience:** Technical managers/Team Leaders and Staff Development Professionals from North NorthEast region.

**Brief:** The North NorthEast regional group meet three times a year and aims to provide a forum for discussion and communication between Technical Managers across the region. The functions of the committee will be to act as a steering group to promote Training events, the sharing of knowledge/skills/best practice amongst Technical staff and increase awareness of facilities provided by member institutions.

This is a free event – refreshments and lunch will be provided.

**Agenda:**

10:00 – 10:15am **Coffee and registration**

10:15 – 10:30am **Welcome** – Linda Robinson, Newcastle University

10:30 – 10:45am **HEaTED Update** – Rachel Crossley, HEaTED

10:45 – 12:00pm **Services Management** - Martin Cox, Head of Faculty of Medical Science Enterprise, Newcastle University

12:00 – 1:00pm **Lunch**

1:00 – 2:00pm **Hot Topics** – opportunity for discussion

2:00 – 3:00pm **Tours of Newcastle University facilities (TBC)**

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