

**JAMES WEBB**

**SPACE TELESCOPE**

**Teacher Handbook**

The IET DIY Faraday Challenge Day ‘Thorpe Park’ is based on the Faraday Challenge Day of the same name, a STEM activity day written and delivered by the Institution of Engineering and Technology (IET).

The IET Faraday website hosts a wide range of teaching resources for science, design and technology and maths. These include classroom activities with film clips, online games, posters, careers resources and STEM activity days. [www.ietfaraday.org](http://www.ietfaraday.org)

The Institution of Engineering and Technology

IET Education 5-19

Michael Faraday House

Six Hills Way Stevenage

Herts

SG1 2AY

United Kingdom

T: +44 (0)01438 767653

F: +44 (0)01438 765526

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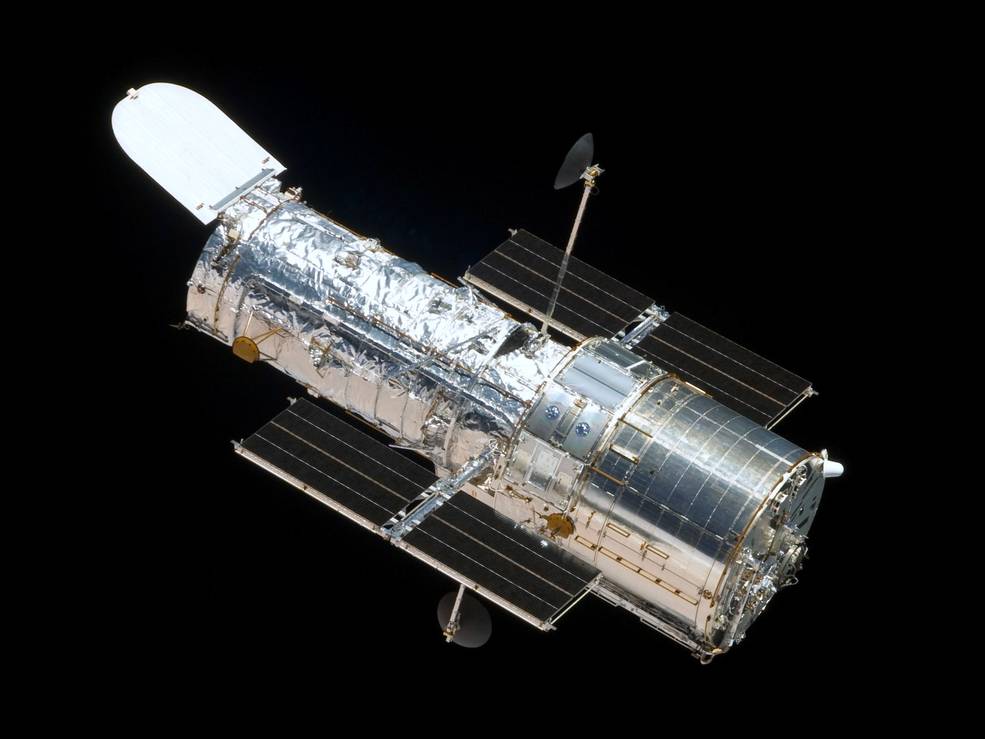
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# Context



Since the beginning of humankind we have been fascinated by our night skies. When Galileo pointed his telescope to the sky in 1610 and introduced us to the wonders of Saturn’s rings and the moons of Jupiter our ideas about the natural world changed forever.



The launch of the Hubble telescope in 1990 allowed us a unique insight in to such wonders as the birth and death of stars and evolution of the galaxies. After over 18 years in space, however, it is now to be joined by the James Webb Space Telescope (or Webb for short), which will allow us to see far deeper into the universe than ever before.

Its development has not been easy. Involving countries around the world, including the United Kingdom, it has presented engineers with many challenges along the way. From keeping parts clean and dust free during development, to transporting the telescope, or parts of it, around the world, to its deployment and operation in space, engineers have had to work together to solve many problems. Webb’s mission will last approximately 10 years and we are looking for engineers to join our team in the future.





Your brief is provided in the letter from Tim Peake. You will need to demonstrate the skills and attitudes we are looking for so:

* be creative;
* plan carefully;
* work within the resources and the budget available;
* be realistic about what is achievable in the time available;
* be resilient and persevere with problems;
* record your thinking;
* keep to strict deadlines

**Today is your chance to make a difference, could you be our engineer..........?**

**IET Faraday Challenge Day 2018-19**

**Engineer Brief**



Hi Engineers,

Congratulations on being selected as a future engineer for the James Webb Space Telescope. I have seen the wonders of space and want you to be part of our team but you will need to demonstrate whether you have the skills to be one of our engineers of the future.

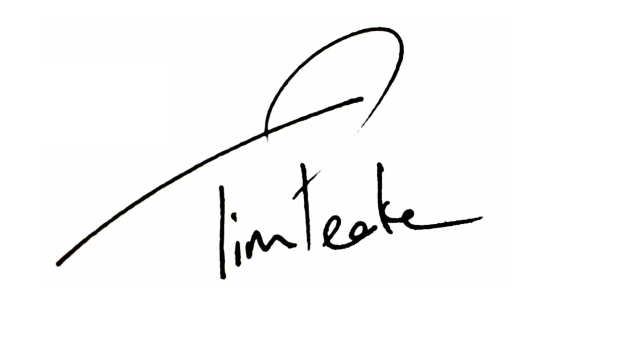
**The brief:**

As you have seen, engineers have been involved at all steps along the journey of the James Webb Space Telescope. We want your team to choose an area to work on to demonstrate you have the skills required.

You might choose from the following but feel free to choose another area if you think it will help with our engineering mission.

* The places in which parts of the telescope are built or assembled, such as the clean rooms.
* The ways in which we keep our engineers comfortable, safe and happy whilst they are involved with the project.
* The ways in which parts of the telescope are transported to the different sites for assembly and testing.
* Equipment which may help with the launch of the telescope e.g. launch site, rocket, alerts.
* Deployment of the telescope in space, such as unfolding each section or powering the telescope.
* The ways in which the telescope focuses light by moving the hexagonal sections of the primary mirror or analyses light to study the atmospheres of planets around nearby stars.

Once you have chosen your area you will need to:

* Engineer **one** aspect to help the team. Your design **must** include an electric circuit and should be designed as a working prototype.
* ecord your work progress by reporting on the problems, solutions and the ways in which your team has worked together.
* Present your prototype to the representatives of the James Webb Space Telescope team.

Good luck engineers!

Tim Peake

# Checklist

|  |  |
| --- | --- |
| **Student tables** | **Notes** |
| Team number sign (laminated) | 1 per table in plastic stand |
| Student team registration form | 1 per student table |
| Student booklet | 1 per table |
| Accounts sheet | 1 per table |
| A3 Planning and Reflections sheet | 1 per table |
| A3 JWST ideas sheet (laminated) | 1 per table |
| Team roles and responsibilities (laminated) | 1 per table on clipboard (printed back to back) |
| Engineering Apprenticeship (laminated) |
| Name badge stickers | 6 role stickers (1 sheet) per table |
| Faraday branded currency | **Each team** - 1 x 20F, 6 x 10F, 6 x 5F, 10 x 1F = F120.00 |
| Engineering apprenticeship pack | 1 per table – box contains 2AA battery pack with battery snap, 3 x crocodile leads, piezo buzzer and push button switch. |
| **Challenge Leader** | **Notes** |
| Presentation - hard and soft copy | Best to bring on your own laptop and presentation and video on a memory stick |
| Clicker for PowerPoint presentation | Carry spare batteries |
| Assessment matrix | 1 per event |
| Clipboard | For hard copy of presentation, assessment matrix, etc. |
| A4 plain paper | Up to 3 sheets free per team for presentation notes |
| Prizes (if required) | Schools to provide |
| Certificates | 1 per student |
| Shop | Notes |
| Shop manager account sheet | 1 per event - Put on a clipboard |
| Shop manager resources list | Laminated sheets on clipboard |
| Shop keeper instructions | 2 x laminated sheet to give to shop keepers as briefing for role |
| Faraday branded currency | Shop change – 2 x 20; 10 x 10; 20 x 5; 20 x 1 |
| All shop items with price tags |  |
| Signage | Notes |
| Shop |  |
| Cutting station rules |  |
| Bargain bin | Use cardboard box or similar when you have enough spare items |

# 4. Shop resources

**Items to buy**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Electrical components** | | | | |
| **Item** | **Description** | | **Unit** | **Cost** |
| Crocodile leads |  | Lead with crocodile clips at each end | Each | 4 Faradays |
| Insulated wire – red or black |  | Can be used to create a circuit using terminal blocks or used for electro-magnets | Per 30 cms | 2 Faradays |
| Terminal blocks |  | Can be used to connect insulated wire | Block of 4 | 2 Faradays |
| Crocodile clips | A picture containing scissors, tool  Description generated with very high confidence | Used with the insulated wire to create connections | Pair | 1 Faraday |
| Piezo buzzer | Kittronic buzzer | Connect in a circuit to give a sound output | Each | 6 Faradays |
| LED – various colours |  | Light Emitting Diode which lights up when connected in a circuit. Choose from red, orange, green or blue. | Each | 6 Faradays |
| 2.5V Bulb with bulb holder |  | Used as a light in a circuit. **NOTE:** Will not work with an LDR | Each | 6 Faradays |
| Motor |  | Connect in a circuit to create clockwise or anti-clockwise movement. Will **not work** with a solar panel or an LDR. | Each | 6 Faradays |
| Solar motor | A close up of a device  Description generated with high confidence | Connect to a solar panel to create clockwise or anti-clockwise movement | Each | 6 Faradays |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Servo motor | | A picture containing wall, indoor, table  Description generated with very high confidence | Use with a servo motor control unit to have automatic movement to degrees or continuous control through 90O | | Each | | 6 Faradays |
| Light Dependent Resistor (LDR) | | LDR 2 | Component that detects the light level and changes resistance in a circuit. | | Each | | 8 Faradays |
| Push button switch | |  | Connects a circuit when pushed down and breaks the circuit when released. | | Each | | 6 Faradays |
| Moisture sensor | |  | Component which detects moisture in the surroundings. Can also be used to detect materials which conduct electricity. | | Each | | 8 Faradays |
| Servo motor control unit | |  | Use this to control a servo motor. **You MUST** read the ‘How to …’ sheet before connecting this component. | | Each | | 8 Faradays |
| Motor holder | |  | Used to fix a motor or a syringe in position. NOTE: you will need the insert to connect a syringe. | | Each | | 4 Faradays |
| Gear attachment for motor | |  | Used to connect a motor to a cog | | Each | | 2 Faradays |
| Pulley attachment for motor | |  | Used to connect a motor to a pulley wheel – will need connector (e.g. elastic band) | | Each | | 2 Faradays |
| Solar panel | |  | Used to power components using the power of the sun. **You MUST** read the ‘How to …’ sheet before connecting this component. | | Each | | 6 Faradays |
| 2AA cells in battery holder with battery snap | |  | Used to provide power for your circuit | | Each | | 4 Faradays |
| 4 AA cells in battery holder with jumper leads | |  | **ONLY** **to be used** with servo motor tester. **DO NOT** use with LEDs | | Each | | 6 Faradays |
| **Construction materials** | | | | | | | |
| **Item** | **Description** | | | **Unit** | | | **Cost** |
| Correx | Used to create structures | | | Piece | | | 6 Faradays |
| Plastic syringes with tube | Used to develop pneumatic system | | | Pair of syringes with plastic tube | | 6 Faradays | |
| Small cog | Used in gear systems with motors | | | Each | | 2 Faradays | |
| Medium cog | Used in gear systems with motors | | | Each | | 2 Faradays | |
| Large cog | Used in gear systems with motors | | | Each | | 4 Faradays | |
| Dowel | Piece of solid cylindrical wooden rod used to create structures | | | Each | | 4 Faradays | |
| Pulley wheel 54cm | Used to connect to pulley attachments on motor | | | Each | | 6 Faradays | |
| Wooden wheel 54cm | Used with motors to drive something | | | Each | | 4 Faradays | |
| Plastic reel | Used in construction | | | Each | | 4 Faradays | |
| Polyfoam | A5 foam sheet – assorted colours | | | Each | | 4 Faradays | |
| Coloured card | A4 sheet of card – assorted colours | | | Each | | 4 Faradays | |
| Tin foil | A conductive material which can be used to make pressure pads or switches (**MUST NOT** be used in place of connecting wires) | | | 10cm strip | | 6 Faradays | |
| Masking tape | Can be used to secure light parts in your design. **NOTE:** excessive use of tape will result in an additional charge | | | Roll | | 6 Faradays | |
| Sponge | Can be used to make pressure switches or enhance your design. | | | Each | | 6 Faradays | |
| Paperclip | Used to create switches or in construction | | | Each | | 1 Faraday | |
| Paper fastener | Used to create switches or in construction | | | Each | | 1 Faraday | |

|  |  |  |  |
| --- | --- | --- | --- |
| Elastic bands | Used to hold or create working parts, including driving pulley wheels | Each | 1 Faraday |
| Cable ties | Can be used to hold your structures in place | Each | 2 Faradays |
| String | Can be used as part of your product design | 30cm piece | 4 Faradays |
| Hire Centre Trade Card | Use this to hire various items from the hire section of the shop – see below for details | One per team | 6 Faradays |

**Available with your Hire Centre Trade Card**

These items can be hired from the shop if you buy a Hire Centre Trade Card. You will need to take it to the shop and show the shopkeeper each time you want to use of one of these items. You may only get one item at a time.

|  |  |
| --- | --- |
| Stapler | Used to staple soft materials only |
| Hole punch | Used to make small holes in soft materials |
| Rulers | Used to measure any part of your product or additional items |
| Scissors | Used for soft materials only |
| Screwdriver | Used to connect insulated wire in terminal blocks or to bulb holders. |
| Wire strippers | Used to cut or strip insulated wire. |

**Free to use**

The cutting station – craft knives and junior hacksaws may be used at any point **BUT** only 3 people will be allowed at this station at any one time. Please take care when using this equipment.

# 5. Suppliers

The suppliers listed were used for the 2018-19 Faraday Challenge Day season. Suppliers are not provided for general items which were sourced at a variety of shops, including Poundland and supermarkets.

|  |  |
| --- | --- |
| **Item** | **Cost** |
| Crocodile leads | Kitronik - [www.kitronik.co.uk/2407-crocodile-leads-pack-of-10.html](https://www.kitronik.co.uk/2407-crocodile-leads-pack-of-10.html) |
| Insulated wire – red or black | TTS - [www.tts-group.co.uk/connecting-wire/1003736.html](http://www.tts-group.co.uk/connecting-wire/1003736.html) |
| Terminal blocks | Kitronik - [www.kitronik.co.uk/2410-12-way-terminal-block-pack-of-10.html](http://www.kitronik.co.uk/2410-12-way-terminal-block-pack-of-10.html) |
| Crocodile clips | Kitronik - [www.kitronik.co.uk/2470-28mm-crocodile-clips-pack-of-50.html](http://www.kitronik.co.uk/2470-28mm-crocodile-clips-pack-of-50.html) |
| Piezo buzzer | Kitronik - [www.kitronik.co.uk/c3301-piezo-buzzer-with-drive.html](http://www.kitronik.co.uk/c3301-piezo-buzzer-with-drive.html) |
| LED – red | RS - <https://uk.rs-online.com/web/p/visible-leds/2285988/?sra=pstk> |
| LED – green | RS - <https://uk.rs-online.com/web/p/visible-leds/2471678/?sra=pstk> |
| LED – orange | RS - <https://uk.rs-online.com/web/p/visible-leds/2285994/?sra=pstk> |
| LED - blue | RS - <https://uk.rs-online.com/web/p/visible-leds/8614418/?sra=pstk> |
| Bulb holder | TTS - [www.tts-group.co.uk/simple-bulb-holders/1003743.html](https://www.tts-group.co.uk/simple-bulb-holders/1003743.html) |
| 2.5V bulbs | TTS - [www.tts-group.co.uk/m.e.s-round-screw-light-bulbs/1003742.html](http://www.tts-group.co.uk/m.e.s-round-screw-light-bulbs/1003742.html) |
| Motor | Kitronik - [www.kitronik.co.uk/c2501-motors-medium-torque.html](http://www.kitronik.co.uk/c2501-motors-medium-torque.html) |
| Solar motor | Kitronik - [www.kitronik.co.uk/2546-low-inertia-solar-motor-1000-rpm.html](http://www.kitronik.co.uk/2546-low-inertia-solar-motor-1000-rpm.html) |
| Servo motor | Kitronik - https://www.kitronik.co.uk/2565-180-mini-servo.html |
| Light Dependent Resistor (LDR) | Kitronik - [www.kitronik.co.uk/c3515-standard-ldr.html](http://www.kitronik.co.uk/c3515-standard-ldr.html) |
| Push button switch | Kitronik - [www.kitronik.co.uk/c3401-miniature-push-to-make-switch-red.html](http://www.kitronik.co.uk/c3401-miniature-push-to-make-switch-red.html) |
| Moisture sensor | These were made using small nails and a small rectangle of plywood |
| Servo motor control unit | Can get these from ebay, we used:  UMT media - [www.umtmedia.com/products/multi-servo-tester-3ch-ecs-consistency-speed-controler-power-channels-ccpm-ty?variant=58674806804](http://www.umtmedia.com/products/multi-servo-tester-3ch-ecs-consistency-speed-controler-power-channels-ccpm-ty?variant=58674806804) |
| Motor holder | TTS - [www.tts-group.co.uk/motor-mounting-clips/1003735.html](http://www.tts-group.co.uk/motor-mounting-clips/1003735.html) |
| Gear attachment for motor | TTS - [www.tts-group.co.uk/plastic-gears-for-motor-20pk/1000432.html](http://www.tts-group.co.uk/plastic-gears-for-motor-20pk/1000432.html) |

|  |  |
| --- | --- |
| Pulley attachment for motor | TTS - [www.tts-group.co.uk/small-plastic-pulleys-10pk/TP-10.html](http://www.tts-group.co.uk/small-plastic-pulleys-10pk/TP-10.html) |
| Solar panel | Kitronik - [www.kitronik.co.uk/3604-30v-100ma-polycrystalline-solar-cell.html](http://www.kitronik.co.uk/3604-30v-100ma-polycrystalline-solar-cell.html) |
| 2AA cells in battery holder | TTS - [www.tts-group.co.uk/2-x-aa-battery-holders-pack/1003710.html](http://www.tts-group.co.uk/2-x-aa-battery-holders-pack/1003710.html) |
| Battery snap | TTS - [www.tts-group.co.uk/electrical-battery-snaps/1003717.html](http://www.tts-group.co.uk/electrical-battery-snaps/1003717.html) |
| 4 AA cells battery holder | Rapid - [www.rapidonline.com/keystone-2478-battery-holder-for-4-x-aa-and-flying-leads-18-3695](http://www.rapidonline.com/keystone-2478-battery-holder-for-4-x-aa-and-flying-leads-18-3695) |
| jumper wires | Kitronik - [www.kitronik.co.uk/c4128-jumper-wires-premium-mf.html](http://www.kitronik.co.uk/c4128-jumper-wires-premium-mf.html) |
| Correx | TTS - [www.tts-group.co.uk/corrugated-plastic-sheets-500-x-500mm/1000487.html](http://www.tts-group.co.uk/corrugated-plastic-sheets-500-x-500mm/1000487.html) |
| Plastic syringes with tube | TTS - [www.tts-group.co.uk/plastic-syringe-packs/1003942.html](http://www.tts-group.co.uk/plastic-syringe-packs/1003942.html)  Tube was bought at fish and aquarium shop |
| Small cog | TTS - [www.tts-group.co.uk/assorted-plastic-gears-60pk/1003641.html](http://www.tts-group.co.uk/assorted-plastic-gears-60pk/1003641.html) |
| Medium cog |
| Large cog |
| Dowel (5mm) | TTS - [www.tts-group.co.uk/wooden-dowel-packs/1000318.html](http://www.tts-group.co.uk/wooden-dowel-packs/1000318.html) |
| Pulley wheel 54cm | TTS - [www.tts-group.co.uk/wooden-pulleys-10pk/1000445.html](http://www.tts-group.co.uk/wooden-pulleys-10pk/1000445.html) |
| Wooden wheel 54cm | TTS - www.tts-group.co.uk/wooden-wheel-packs/1000483.html |
| Plastic reel | TTS - [www.tts-group.co.uk/plastic-cotton-reels/1000429.html](http://www.tts-group.co.uk/plastic-cotton-reels/1000429.html) |
| Polyfoam | Hobbycraft |
| Coloured card | Hobbycraft |

**6. Schedule of the day**

|  |  |
| --- | --- |
| **08:00** | Challenge Leader arrives to set up |
| **09:15** | Register your team |
| **09:30** | Welcome and introduction |
| **09:50** | **Project brief:** Introduction to the Faraday Challenge |
| **10:10** | **Planning:** Identifying the problems and generating initial ideas |
| **10:25** | **Team role selection:** team decides on which roles they need |
| **10:30** | **Engineering apprenticeship:** teams complete a short engineering task |
| **10:40** | **Development**   * Shop opens * Agree on final product designs |
| **11:00** | **Break** |
| **11:10** | **Development continues**   * Continue to design and modify where necessary * Record progress in event log |
| **12:00** | Teams are briefed on the content of the presentation |
| **12:30** | **Lunch** – Tools down |
| **13:00** | **Development: Final preparations**   * Finalise product * Prepare presentation with notes |
| **13:30** | * Shop closes * Submit accounting sheet to the Shop keeper * Practise presentation |
| **13:50** | **Presentation**   * Teams present their designs to the judge(s) |
| **14:45** | Award ceremony with final feedback and evaluation of the day |
| **15:00** | Engineering teams depart |
| **15:45** | Challenge Leader departs by this point (actual time depends on pack up requirements) |

**7. Room/hall layout**

**Notes:**

* Each team table will need 6 chairs and be large enough for 6 students to work comfortably. The judges’ table and shop will each need 2 chairs. Table positions do not need to be exact and can be arranged to best accommodate the shape and size of the venue.
* We recommend you cover the cutting station with cutting mats or a board to protect the surface.
* The shop table should be a minimum of 3 x 0.5 metres or equivalent area.

**BACK**

**Cutting station (with cover/cutting mats)**

**Shop (at least 3 x 0.5 m)**

**Team 7 Teachers**

**Team 3**

**Team 4**

**Team 5**

**Team 2**

**Presentation table**

**Refreshments Table**

**Team 1**

**Team 6**

**Judge’s table**

**8. Marksheet (overview)**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Assessment Criteria | | Team | Team | Team | Team | Team | Team | Team |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Planning | 13 |  |  |  |  |  |  |  |
|
| Development of product\* | 20 |  |  |  |  |  |  |  |
|
| Use of budget | 10 |  |  |  |  |  |  |  |
|
| The product\* | 27 |  |  |  |  |  |  |  |
|
| The presentation | 15 |  |  |  |  |  |  |  |
| Teamwork\* | 15 |  |  |  |  |  |  |  |
|
| **Total score** | **100** |  |  |  |  |  |  |  |
| **Leader decider** (see \* for priority scores) |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| **Team** | **School/Team name** | | | | | | | | |
| 1 |  | | | | | | | | |
| 2 |  | | | | | | | | |
| 3 |  | | | | | | | | |
| 4 |  | | | | | | | | |
| 5 |  | | | | | | | | |
| 6 |  | | | | | | | | |
| 7 |  | | | | | | | | |

# 9. Assessment information and criteria

|  |  |
| --- | --- |
| Criteria | Marks |
| 1. Planning | 13 marks |
| 1. Development of product | 20 marks |
| 1. Use of budget | 10 marks |
| 1. The product | 27 marks |
| 1. The presentation | 15 marks |
| 1. Teamwork | 15 marks |
| **Total** | **100 marks** |

1. **Planning (13 marks)**

Using the planning section of the Planning and Event Log, marks will be awarded as follows:

* Does the planning diagram detail how the prototype will be constructed? (***5 marks)***
* Have the electronics for the prototype been detailed? ***(5 marks)***
* Did they explain how their ideas might help the Webb telescope mission? ***(3 marks)***

1. **Development of product (20 marks)**

Using the Engineering Event Log and observations of the team, marks will be awarded as follows:

* Have they provided an accurate and informative event log for entry 1? ***(4 marks)***
* Have they provided an accurate and informative event log for entry 2? ***(4 marks)***
* Have they provided an accurate and informative event log for entry 3? ***(4 marks)***
* Are the priorities identified for the last 30 minutes realistic and appropriate?

***(4 marks)***

* Have the team utilized the time effectively? ***(4 marks)***

1. **Use of budget (10 marks)**

Using the accountancy sheet and the prototype, marks will be awarded as follows:

* Was there an accurate record of spending? ***(4 marks)***
* Was the budget used effectively? ***(6 marks)***

**4. The product (27 marks)**

Using the presentation of your prototype, marks will be awarded for:

* Did their prototype meet the brief from the Webb telescope team? ***(3 marks)***
* Was the choice of electronic components appropriate for the prototype? ***(7 marks)***
* Was the choice of materials appropriate for the structure and/or mechanics of the prototype? ***(7 marks)***
* Did the judge(s) see the electronics and structure work together effectively as intended? ***(7 marks)***
* Was the product completed as far as possible with the time available used well?

***(3 marks)***

**5. The presentation (15 marks)**

Using the presentation of your prototype, marks will be awarded as follows:

* Did the team explain how their idea might support the Webb engineering team?

***(3 marks)***

* Did the team effectively demonstrate their prototype? ***(2 marks)***
* Did the team explain how they used their engineering knowledge and skills to develop their prototype? ***(3 marks)***
* Did the team identify what was the most challenging engineering aspect they faced during their development? ***(2 marks)***
* Did the team explain what they did well in their teamwork and what they need to develop? ***(3 marks)***
* Was the presentation well-structured? ***(2 marks)***

1. **Teamwork (15 marks)**

Using the judges’ observations of your team throughout the day, marks will be awarded as follows:

* Did the team work well together with all members engaged in the project?

***(5 marks)***

* Did the team work tidily and safely? ***(5 marks)***
* Did the team use resilience and perseverance during the project? ***(5 marks)***

# 10. Risk Assessment

The following risk assessment is given as guidance. It is advised that the school refers to the CLEAPSS Model Risk Assessment Documents for D&T.

|  |  |  |  |
| --- | --- | --- | --- |
| **Risk Assessment and Operating Procedure - IET** | | | |
|  | | | |
| **Activity: Faraday Challenge Days 2018-19** | | | |
| **Persons at risk** | Students taking part in the Faraday Challenge Day and adults in the location | | |
| **Maximum Group Size** | 36 students | Recommended Staffing/Student Ratio | 1:6 |
|  | | | |
| **Risk Assessment** | | | |
| **Hazards** | | **Control Measures** | |
| 1. **Use of electrical equipment – risk of electric shock** | | All electrical equipment is low voltage. | |
| 1. **Use of electrical equipment – short circuit causing heating** | | Warn students of the possibility of burns when connecting and disconnecting components. All pupils will receive a briefing about correct use of electrical components. | |
| 1. **Basic use of hand tools (craft knives, screwdrivers, scissors, hole punches, staplers) – risk of cutting or abrasion** | | Warn students of the risks and advise them of safe working practices. Identify member of staff to supervise area. Inform challenge leader if use of knives in school is restricted. | |
| 1. **Use of water with moisture sensors** | | Ensure students test their moisture sensor using the sponge in a box provided rather than directly in any drink or cup of water to avoid spillage on electrical components. | |
| **Location issues** (to be completed by Host School) | |  | |
| Further Action Required: 1. Ensure all persons staffing the Faraday Challenge Days are aware of and competent to comply with this risk assessment and the control measures. | | | |

# Risk Assessment (page 2)

|  |  |
| --- | --- |
| **Working Practice** | |
| **Group structure** | One Faraday Challenge Day Leader and one member of staff from the host school to be present during the whole day to oversee use of equipment and to keep order. Teachers bringing groups from other schools must remain in the room and be responsible for their own students. |
| **Restrictions** | Unknown premises. |
| **Emergency**  **Procedure** | Follow the lead from the Host School.  Faraday Challenge Day Leader to be fully briefed on risk assessment procedure prior to the day or on arrival. |
| **Safeguarding** | The Challenge Leader will carry their DBS and provide it where requested. They will comply with the safeguarding regulations within the school. A representative from the school **MUST** be present in the rooms at all times when students are present. |
| **Safety Equipment** | First aid kit and fire extinguisher (electrical fires) to be provided by Host School. |
| **Name and role of IET Faraday Challenge representative** | Keira Sewell  Challenge Day Leader. |
| **Name and role of school representative** |  |
| **Signature of the school representative** |  |
| **Date of this Review** | June 2018 |